

**Minutes of Dacorum Area DSPL Board Meeting
Date: Wednesday 3rd February 2021, 9:30am
Online meeting via Zoom**

PRESENT:

David Fisher - Head, Kings Langley School and DSPL Dacorum Lead (Chair)
 Katharine Ellwood - Head, Greenway Primary and Nursery and DSPL Dacorum Operational Lead
 Richard Haynes – Head, Hobbs Hill Wood and DSPL Dacorum Operational Lead
 Suzanne Stace - Head, Westfield Primary School
 Sara Lalis - Head, Dacorum Education Support Centre (DESC)
 Jackie Hood – Head, Chaulden Infants and Nursery School
 Jo Harris – Principal, Bedmond Academy
 Natasha Chiswell – Head, Aldbury Primary School
 Katrina Walsh – Dacorum Early Years Start Team Lead, Dacorum Family Support Service
 Gill Waceba - Head, Woodfield School
 Patricia Walker - ISL Area Manager - Professional Lead for SEND Specialist Advice & Support Service
 Joanne Summers – Deputy Principal Educational Psychologist: St Albans and Dacorum Team
 Natalie Long - Parent Representative
 Carole Hassell – DSPL8 & Partnership of Dacorum Schools Manager
 Ruth Mason – DSPL8 SEND Lead
 Ashley Fabray – DSPL8 & Partnership of Dacorum Schools Support Officer (Minutes)

Apologies Received

Hayley Yendell – Head, Heath Lane Nursery
 James Shapland - Head, Ashlyns School
 Tim Jordan – Deputy Headteacher, The Hemel Hempstead School
 Karen Rudman - Deputy Head of Family Support Services, InspireAll
 Joanne Summers – Deputy Principal Educational Psychologist: St Albans and Dacorum Team
 Alison McLaughlin – Parent Representative
 Danielle Jata-Hall – Parent Representative

Agenda Items	Actions
<p>1. Welcome and Introductions DF welcomed everyone to the meeting and thanked KE for Chairing the last board meeting on his behalf.</p> <p>2. Matters Arising from minutes of previous meetings 09.12.2020 RM will follow up with Deena Wallworth in relation to meeting to discuss aligning the flow charts for Early Years support.</p> <p>All other actions were completed.</p> <p>Minutes were approved by DSPL Board as presented.</p> <p><u>Action – RM to follow up with Deena Wallworth in relation to meeting to discuss aligning the flow charts fort Early Years support</u></p> <p>3. Covid-19 – Where are we now? DF explained the DSPL8 strategic group continue to meet remotely and is working well.</p> <p>CH reported the DSPL team are working from home and all courses and support are online. The School Family Worker services are continuing to offer services both face to face and virtually. The</p>	<p align="center">RM</p>

biggest challenge they are facing is other services picking up high need cases. DF raised a concern around a high number of CAMHS referrals being turned down and JS will contact the Mental Health in schools Link to request an update on the services. CH will also provide an update on the CAMHS review when she receives it.

SL update on the Behaviour Service; which has 60-70% face to face learning in the centre and the remaining students are accessing 5 hours' virtual lessons per day. Outreach workers and Therapeutic therapists are working remotely, with the therapist offering face to face where possible. The manage move panel have agreed no children will move schools during the lockdown.

Action – JS to contact the Mental Health in schools Link to request an update on the services

JS

4. DSPL/LSP review

RH updated on the report previously circulated to board members. The review team are very interested in DSPL8's model and structure and the review will be completed by April, ready for the changes in September. The data will be looked at as part of the review, so there will be more robust local data. KE shared the school's forum have also requested DSPL8 to investigate the impact of Steps and KE is writing from a perspective of a Primary Head and will liaise with DF to include a Secondary perspective.

DF thanked RH for his work on this review.

5. Finance

a) Local School Partnership Budget 2020/21

RH explained the second half of the funding has been received for LSP and each partnership will need to invoice Kings Langley School for their share. The TUPE process has been completed and Dacorum Family Services and Link Family Services are now one Partnership with a new logo – Dacorum Family Services North & East.

DF updated the Gade and Kings Langley Partnership budgets were presented to the local Head Teachers and the feedback was very positive. They have agreed to keep the identities separate for now, however the budget and management will be merged as one and the branding will be discussed in the future. The services are within budget and have 100% buy in from schools. CH has received a PowerPoint update from Rosemary Inskipp, which she will share with the board.

Action - CH to send Rosemary Inskipp's PowerPoint presentation to AF for inclusion with the minutes.

CH

b) DSPL budget 2020/21

The DSPL budget is on track and CH ask the sub group chairs to consider how they will spend their funding.

c) PoDS budget 2020/21

There are 10 school still outstanding their PoDS invoices and reminders have been sent to all schools.

6. DSPL/PoDS Managers update & SEND Lead update:

- a) DSPL strategic plan 2020-21
- b) DSPL budget spending plan
- c) Local High Needs Funding Panel

<p>d) Partnership of Dacorum Schools CH & RM presented a PowerPoint presentation on the DSPL update and a copy will be circulated with the minutes.</p> <p>KE asked what ISL support is offered where LHNF applications are declined. PW and JS responded that there is no formal process, however these will be picked up in ISL meeting and schools are asked to contact their Educational Psychologist. Letters are also sent to the schools advising of the support recommended in the panel meeting. A handbook will be published next month to help support the writing of applications. RM shared DSPL regularly met with ISL to feedback and common themes are flagged up.</p> <p>Action – AF to circulate the DSPL presentation with the board minutes</p> <p>7. DSPL updates</p> <p>a) Autism sub Group JH pre-submitted her sub group minutes and thanked RM and CH for all their hard work. RM shared the Autism Lead session is next week. The theme is autism and attendance and the EP service are support this session. JS thanked DSPL and the sub group as they have been instrumental in supporting the EP anxiety based school avoidance document.</p> <p>b) Primary Behaviour Service KE pre-submitted her board minutes and there were no further questions.</p> <p>c) Mental Health sub group SS pre-submitted her sub group minutes and updated on the peer supervision; which has caused some confusion, as staff have booked areas rather than suitable dates, which is not how it was intended. Currently the West groups are full but North, South and East have low attendee numbers. SS proposal is to review this by the end of the week and then a second place will be offer to Mental Health Leads/Duties and SENCo’s. SS thanked Nicola Saunders from DESC, CH, AF and RM for their support with this.</p> <p>d) Early Years Sub Group HY pre-submitted her sub group minutes and RM update the group wanted to look at Early Years steps but had been told this won’t be ready until September. RM will liaise directly with KE to discuss this further. The Mental Health Lead in Schools is also pushing forward for support for Mental Health in early years. Public health is currently looking at obesity in early and will be disseminating some publicity to school to support with this.</p> <p>e) School Family Worker sub group RH pre-submitted his sub group minutes and updated a new School Family Worker has been appointed for Dacorum Family Services North & East and they are now fully staffed. Yewtree school are now buying into the service.</p> <p>DF thanked the sub group Chairs.</p> <p>8. ISL Update</p> <p>a) ISL SEND SAS PW presented a PowerPoint presentation on the ISL update and a copy will be circulated with the minutes.</p> <p>Action – AF to circulate the ISL presentation with the board minutes</p>	<p>AF</p> <p>AF</p>
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b) Educational Psychology Service

JS updated the service is very stretch currently and is spending lots of time on statutory work. The service is receiving 20+ EHCP applications to review fortnightly at panel, with a high number of appeals. All schools have been contacted to provide details of their contact EP and they are focusing on supporting schools with school practice. The contact lines and crisis support is continuing. JS continues to link with RM and CH and has recently surveyed schools in DSPL regarding training, with lots requesting training for cognition and learning. JS will contact CH to help promote virtual drop-in's sessions starting after half term.

DF thanked PW and JS for their updates.

9. AOB

None.

DF thanked everyone for their attendance and requested for any apologies for the next meeting to be emailed to AF.

Dates for Board meetings 2020/21:

Wednesday	24.03.2021	9:30-11:30am
Wednesday	19.05.2021	9:30-11:30am
Wednesday	07.07.2021	9:30-11:30am

There being no further business, the meeting closed at 10.55am