

Minutes of Dacorum Area DSPL Board Meeting

Date: Wednesday 19th May 2021, 9:30am

Online meeting via Zoom

PRESENT:

David Fisher - Head, Kings Langley School and DSPL Dacorum Lead (Chair)
Sara Lalis - Head, Dacorum Education Support Centre (DESC)
James Shapland - Head, Ashlyns School
Jackie Hood – Head, Chaulden Infants and Nursery School
Suzanne Stace - Head, Westfield Primary School
Jo Harris – Principal, Bedmond Academy
Hayley Yendell – Head, Heath Lane Nursery
Tim Jordan – Deputy Headteacher, The Hemel Hempstead School
Patricia Walker - ISL Area Manager - Professional Lead for SEND Specialist Advice & Support Service
Joanne Summers – Deputy Principal Educational Psychologist: St Albans and Dacorum Team
Rebecca Foster - Area Lead for SEND Teams in Apsley, ISL
Kate Hudson - Parent Representative
Mel Stanley – DSPL8 Volunteer
Carole Hassell – DSPL8 & Partnership of Dacorum Schools Manager
Ruth Mason – DSPL8 SEND Lead
Ashley Fabray – DSPL8 & Partnership of Dacorum Schools Support Officer (Minutes)

Apologies Received

Katharine Ellwood - Head, Greenway Primary and Nursery and DSPL Dacorum Operational Lead
Richard Haynes – Head, Hobbs Hill Wood and DSPL Dacorum Operational Lead
Natasha Chiswell – Head, Aldbury Primary School
Sharon Coubray - County Specialism Lead SLCN & Autism and Area Lead, SEND SAS, ISL
Gill Waceba - Head, Woodfield School
Karen Rudman - Deputy Head of Family Support Services, InspireAll
Natalie Long - Parent Representative
Alison McLaughlin – Parent Representative
Danielle Jata-Hall – Parent Representative

Agenda Items	Actions
<p>1. Welcome and Introductions DF welcomed everyone to the meeting and thanked all for giving up their time to volunteer to attend the board meeting. DF also welcomed Mel Stanley, new volunteer for DSPL8. Mel was previously the Mental Health Lead/ Head of inclusion at JFK school and a DSPL8 board member. Mel will now be working with DSPL8 to obtain and collate course feedback.</p> <p>2. Matters Arising from minutes of previous meetings 24.03.2021 The following matters from the previous minute were discussed:</p> <ul style="list-style-type: none"> Yael Leinman, Mental Health in Schools Lead will be attending the board meeting in July to provide an update on Mental Health Services. CH met with KH, RM and Katharine Ellwood to discuss issues from parent representatives and Katherine will be raising these issues with Richard Woodard and Adam Hayes, ISL. AF contacted Adam Hayes and Richard Woodward regarding the planning specialist provision and was informed Sally Glossop is leading on this. Katharine Ellwood is contacting Sally to inviting her to a DSPL board meeting. The DSPL/LSP review is due out shortly. There are tensions around the high needs families and DSPL function and hopefully the review will provide the clarity of the role and functioning of DSPL's. 	

All other actions were completed.

Minutes were approved by DSPL Board as presented.

3. Finance

a) Local School Partnership Budget 2020/21

Gade and Kings Langley Partnership are within budget and a new School Family Worker has been appointed. Dacorum Family Services are within budget and the service is recruiting for a School Family Worker.

b) DSPL budget 2020/21

The DSPL underspend has now been spent and the agreed proposals have been actioned. The monitoring forms have been submitted and uploaded to the Microsoft Teams channel for this board.

c) PoDS budget 2020/21

CH sent an email to all Schools to inform them the funding for 201/22 will remain at 25p per pupil with no charge for the conference. Feedback from schools is that it has been greatly received.

4. DSPL/PoDS Managers update & SEND Lead update:

CH & RM presented a PowerPoint presentation on the DSPL update and a copy will be circulated with the minutes.

PW suggested when RM and Sharon Coubray met, to look at the Speech and language offer, which the service is developing, and how to complement the work of each of the services.

RM also shared and she is looking at the Speech Language and Communicating Need (SLCN) provision locally; meeting unmet need and will invite the local SLCN Lead in Health to a board meeting and requested for this to become a focus and standing agenda item for the Board and sub groups. Parents and Schools are find it frustrating and is a major barrier to learning for lots of children. PW request for RM to collate key concerns from SENCo's regarding SLCN to share in their next collaboration meeting. PW will then raise the concerns with Julia Reddish, Senior Commissioner in SEND, as they have an integrated contact with Health, funding social care and education and there is an expectation within the service level agreement of the offer to schools and settings.

TJ provided feedback as a parent in another DSPL area, he is very impressed with improving services, feedback and support offered by DSPL8, which is not offered the same in other DSPL areas and thanked the team.

Discussed merging Mental Health sub group and Behaviour board and agreed to share the minutes of both sub groups with each group and to make a decision on merging the groups at the beginning of next year. Autism is also a main issue across all the sub groups and AF will share all sub group minutes with each sub group going forward. JS shared the EP service have been collecting data around the 4 areas of practice, with the highest number of referrals and requested for SEMH. The service has been working on breaking these down further to analyse the main need. Referrals now include a drop down for Autism, SLCN etc.

DF thanked CH and RM for their presentation.

Action – AF to circulate the DSPL presentation with the board minutes

Action – CH to email Headteachers to request volunteers for a working party of for ideas and themes for the next PoDS Conference

AF
CH

<p><u>Action – CH to create a survey for parents to request feedback on the proposal for a Family Fun day instead of DSPL Conference</u></p> <p><u>Action – AF to share sub group minutes with all sub groups</u></p> <p>5. DSPL updates</p> <p>a) Autism sub Group</p> <p>JH pre-submitted her sub group minutes and thanked RM for her hard work which is proving very successful. JH highlighted there is an issue around Autism which is a major need and needs to be addressed. There were no further questions.</p> <p>b) Primary Behaviour Service</p> <p>Katharine Ellwood pre-submitted her board minutes and on her behalf SL raised the concerns that The Haven is holding children with EHCP and no immediate onward destination and mainstream primary schools are holding children with EHCP with an identified destination for 2/3 terms until their places at a name special school is available. SL has raised these issues with Sally Glossop and Richard Woodard, ISL. There were no further questions.</p> <p>c) Mental Health sub group</p> <p>SS pre-submitted her sub group minutes and thanked CH and her team for the parent and professional courses around Mental Health and wellbeing. Peer supervision has been really welcomed by Headteachers and Mental Health Leads and further work will need to be done to see how this can be further supported to continue. Questions received:</p> <p>Q. Can an impact report be requested for feedback from Headteachers?</p> <p>A. An initial feedback form has been sent and MS will support requesting further feedback at the end of the sessions.</p> <p>TJ shared he was impressed with the supervision and the quality of the provider. He found it very beneficial being in touch with others and found it was very useful and suggested the option to initially set up the meetings to be self-run.</p> <p>d) Early Years Sub Group</p> <p>HY pre-submitted her sub group minutes and thanked the team for the new action plan template. Zoe Austin, Specialist Speech and Language Therapist attended the last meeting to present on the services and obtained feedback from the sub group, which she will share with her team. HY thanked RM for her great work on the SEND Early Years poster. There were no further questions.</p> <p>e) School Family Worker sub group</p> <p>RH pre-submitted his sub group minutes and there were no further questions.</p> <p>DF thanked the sub group Chairs.</p> <p>6. ISL Update</p> <p>a) ISL SEND SAS</p> <p>PW and RF presented a PowerPoint presentation on the ISL update and a copy will be circulated with the minutes.</p> <p>PW also shared the service is working on improving communication and when receiving phone calls from school settings, the issue will be taken to the appropriate teams for a respond within 24-48 hours. CH and RM are also raising any issues directly with PW.</p>	<p>CH</p> <p>AF</p>
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<p>Action – AF to circulate the ISL presentation with the board minutes</p> <p>b) Educational Psychology Service</p> <p>JS provided the following update:</p> <ul style="list-style-type: none"> • The EP service is currently working on under half capacity with 20+ cases being agreed at LMAG every fortnight. • Early preventative work in schools is very limited due to capacity, as HCC ask the service to prioritise the statutory work. • The service will be contacting parents, schools and stakeholders around service delivery for September: what schools value, how to address need and reach most needed families. • The training programme has been well received and the service is hoping to offer more training from September. A pilot for ELSA is taking place this term, with one DSPL8 school signed up and will be rolled out in September. • There is funding for a Psychology Assistant from September. • JS will provide an update at the next board meeting on what the service will look like from September and hopes to have more capacity to support DSPL8 and work more collaboratively. <p>7. AOB</p> <p>The DSPL team attending training with DF on Microsoft Teams and will be using it as the main platform combined with Zoom and sharing of files within channels for the relevant board, sub group or support group.</p> <p>Meetings for next year will included a blended approach of virtual and face to face meetings.</p> <p>Dates for Board meetings 2020/21:</p> <p>Wednesday 07.07.2021 9:30-11:30am</p> <p>There being no further business, the meeting closed at 10:50am</p>	<p>AF</p>
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